

HEALTH AND SAFETY COMMITTEE MINUTES June 15, 2012

Attendees:

Ellen Bernard – EHS

Akosua Dow- Academic Affairs

Barbara Hopkins – CORR.

Steve Moore- Physical Plant

Kathryn Wilhoff – EHS

Susan Campbell, UAW 1976 & ORD

Joanne Hansen – Women’s Commission

Kevin Lawson – Student Ctr.

Mark Wesley- Emerg. Mgmt.

Gregg Wilmes- AAUP

Absent:

Kevin Abbasse , Sonya Alvarado, , Al Dumas, Diana Good, Nick Graham, Norman Harrington, Erica Healander , Robert Heighes, Chad Humble, Tom Kovacs, Mark Monarch, Toni Taylor, Ken VanZandt, and Eric Ward,.

1. Kathryn Wilhoff distributed the activity summary for May/June. Discussion was held.
2. Gregg Wilmes, the new AAUP committee representative, was welcomed and introductions were made.
3. Gregg Wilmes inquired about the Cylinder Procedure. Kathryn Wilhoff stated EHS is developing a procedure for the safe handling of compressed gas cylinders.
4. Joanne Hansen inquired about the Halle mold issue. Kathryn reported there is an increase in the amount of mold on the books. Efforts are being made to get the humidity under control; the temperature currently appears to be under control. Joanne asked if there had been contact with other institutions. Kathryn stated Tara and Brad have checked with several facilities using the storage system and other libraries.
5. Kevin Lawson inquired about the AED program status. Kathryn stated the AED funding is scheduled to be presented at the next Board of Regents’ meeting. This funding would allow for training, additional AEDs and maintenance. There would also be standardization of the AEDs over a 2 year phase-in program, resulting in an approximate campus total of 50 AEDs.
6. Susan Campbell asked about the asbestos issue in Pittman. Ellen Bernard reported there was an asbestos concern but the material was not asbestos.
7. Kevin Lawson asked about the fire extinguisher debris in the Parking structure. Kathryn reported someone had discharged a fire extinguisher in the stairwell and elevator creating a mess. Grounds cleaned the Parking Structure.

8. Kathryn Wilhoff reported the MJ Advisory Committee went on a renovation tour of Mark Jefferson. The project is on-time and going well. EHS recommended the labs that are moving should do some house cleaning before the move.
9. Gregg Wilmes inquired about the inventory system. Ellen Bernard reported Don Schoolmaster had looked at different programs but they did not meet our needs or were expensive. Ellen stated Physical Plant is looking at an inventory system tied into the TMA system which might be able to be expanded for chemical inventories. An electronic system would allow for better handling and inventory control of chemicals on campus including chemistry, biology and art. Akosua Dow said if Academic Affairs could be of help to let her know. This initiative is not funded.
10. Susan Campbell asked about radiation safety. Kathryn reported that in the interim, Steve Francoeur will be the RSO until a Lab Compliance Manager (LCM) is hired. EMU is still waiting to hear from the NRC on the licensure renewal. EHS is hoping to add Radiation Safety information to the website in the near future.
11. Kathryn Wilhoff stated that she attended the Washtenaw LEPC meeting where the issue of K2 and other related items were discussed. Washtenaw County considers it a public health issue and is requesting voluntary compliance for removal. If someone sees K2 in a retail establishment, please call 734-222-3800 to report it.
12. Mark Wesley provided handouts of the Updated Goals, Objectives and Mitigation Actions, EMU Mitigation Action Worksheet and EMU Multi-Hazard Mitigation Plan Summary. Mitigation Grant funding will come to an end 6/30/2012. This funding facilitated the development of the hand-outs and the Mitigation Plan. The final plan document is large and feedback from the Health and Safety Committee is greatly appreciated. Once completed the plan is submitted to the State for review then forwarded to the Federal government for final review. Upon approval, EMU would be eligible for cost sharing grants at a 75/25 rate. Some examples for use of additional grant money include a chemical inventory system, an evacuation area for the athletic fields and expansion of the notification system. Mark asked Steve Moore to talk to Plant to identify other grant funded project possibilities.

Barbara Hopkins asked how the priority was determined. Mark explained it was based on historical data and perception. At a recent meeting of county emergency managers (U of M, St. Joseph's and U of M hospitals, Washtenaw County, etc.), all had similar items and rankings for their hazard assessments. U of M, St. Joe's, Ann Arbor and EMU had civil disturbances ranked high but the County did not, however, the County is going to review their rankings.

13. Mark Wesley reported there has been ongoing work on the Continuity of Operations Plans (COOP) and the Student Center and Academic Affairs are continuing efforts on their plans.

14. Mark Wesley informed the committee testing of the mass notification system will be changing to a monthly test. It will be conducted the last Friday of every month for the outdoor system and different designated buildings. The full system test will still be performed in September and January.
15. Mark Wesley reported the emergency signs have been received and inquired if they have been installed at Pray-Harrold. Steve Moore said he would follow up. The Convocation Center is in need of signs and Mark is working with the Children's Institute on their signage as it is critical for their accreditation.
16. Susan Campbell inquired about the wall in Starweather. Kathryn Wilhoff inquired about the replacement of some ceiling tile. Steve Moore stated that he would follow-up.
17. Barbara Hopkins reported that CORR had just finished the 2012-13 MIOSHA grant for trenching and excavation training. They asked for additional funding for more courses since all 7 courses this year have been full. The Traverse City course on July 30 still has openings. Kathryn Wilhoff stated that Terry Schaefer of the Plumbing Shop may be interested. Steve and Barb will follow-up.
18. Steve Moore reported on the current project status. The Rackham HVAC and window renovation is coming along, Mark Jefferson is near completion and the traffic flow improvement relating to the parking lots are progressing and will facilitate flow on Oakwood.
19. Ellen Bernard stated that EHS needs help. Kathryn reported on the request for an additional EHS specialist and a laboratory compliance manager. EHS is getting to the point where customer needs and program development cannot be met with the current staffing level. EHS needs to be more proactive. Since Ellen reported she will be leaving on 10/5/2012, EHS is requesting letters of support for additional staffing. This would allow time to train the new person before Ellen leaves and not leave Kathryn in the position prior to Ellen's arrival of responsibility of the department by herself for seven months.
20. Akosua Dow stated that she had received the quote for the replacement of the flooring in the McNair office. Due to the cost it was not within the budget. Interior Design is working with Academic Affairs to address cost concerns.

**The next meeting is Friday, July 20, 2012 at 9 a.m.
in room 104 Student Center**